

# 2024/2025 ENROLMENTS

## **Policy on enrolment in the Brussels European Schools for the 2024/2025 school year:**

available on the European Schools' website [www.eursc.eu](http://www.eursc.eu) under “European Schools – Enrolments in the European Schools”.

## **Terms and conditions of admission in the European Schools (breakdown of pupils into 3 categories):**

available on the European Schools' website [www.eursc.eu](http://www.eursc.eu) under “European Schools - Enrolments in the European Schools”.

## **General Rules of the European Schools:**

available on the European Schools' website [www.eursc.eu](http://www.eursc.eu) under “The Office – Official texts – Basic texts”.

### **1. Age requirement - see Article 49:**

- a) Pupils shall be admitted to the nursery school at the beginning of the school year in September of the calendar year in which the child reaches four years of age (born in 2020).
- b) Pupils shall be admitted to primary year 1 at the beginning of the school year in September of the calendar year in which the child reaches six years of age (born in 2018).
- c) In principle, no child may be admitted to the school if he/she is two years (three years for secondary years 4-6) older than the normal age resulting from application of the above provisions to his/her particular case.
- d) Pupils with special educational needs: the cases of these pupils shall be dealt with in accordance with the Regulations adopted by the Board of Governors concerning the provision of Educational Support in the European Schools (procedural document 2012-05-D-15).

For more information, parents can contact the educational support coordinator:

- Mrs Virginie VERGUGHT for the nursery and primary cycles at Evere site:  
[virginie.vergught@teacher.eursc.eu](mailto:virginie.vergught@teacher.eursc.eu)
- Mrs Katrien FERNANDEZ for the nursery and primary cycles at Woluwe site:  
[katrien.fernandez@teacher.eursc.eu](mailto:katrien.fernandez@teacher.eursc.eu)
- For the secondary cycle:
  - S1 - S2 Mr Antonio Fabio RUSSO: [antonio.russo@eursc.eu](mailto:antonio.russo@eursc.eu)
  - S3 - S7 Mrs Géraldine GATTO-ROISSARD: [geraldine.gatto-roissard@teacher.eursc.eu](mailto:geraldine.gatto-roissard@teacher.eursc.eu)

## **2. [Level required for acceptance](#) - see Article 47 a):**

please refer to the table of equivalences in annex 2 of the General Rules.

## **3. [Choice of the language section](#) – see Article 47 e):**

A fundamental principle of the European Schools is the teaching of mother tongue/dominant language as first language (L1). This principle implies the pupil's enrolment in the section of his/her mother tongue/dominant language where such a section exists.

This principle may be waived only where the child has been educated in a language other than his/her mother tongue/dominant language for a minimum of two years at primary or secondary level. The European Schools will presume in that case that the child will be capable of continuing his/her schooling in the language in question.

In schools where the section corresponding to a pupil's mother tongue/dominant language does not exist, he/she will generally be enrolled in one of the vehicular language sections. He/She will attend the classes in his/her mother tongue/dominant language organised for so-called SWALS (Students Without A Language Section) as L1.

**Parents will not be free to choose their child's first language (L1), its determination being the responsibility of the school's Director. L1 must correspond to the child's mother tongue or dominant language, in the case of multilingual children, the dominant language being the one of which they have the best command.**

Should there be any dispute about the pupil's L1, it will be the Director's responsibility to determine which language it is, on the basis of the information provided by the pupils' legal representatives on the enrolment form and by requiring the pupil to take comparative language tests, organised and under the control of the school's teachers. The tests will be organised whatever the pupil's age and teaching level, i.e. including the nursery cycle.

**Determination of L1 at the time of the child's enrolment is definitive in principle.**

A change of Language 1 may only be authorised by the Director for compelling pedagogical reasons, duly established by the Class Council and on the initiative of one of its members.

Should a new language section be created, children previously enrolled with SWALS status and who had the language of this new section as their Language 1 will automatically be admitted to the newly created language section without the need for them to be required to take comparative language tests.

In that case, a change of L1 may only be authorised by the Director for compelling pedagogical reasons, duly established by the Class Council and on the initiative of one of its members.

## **[Information sessions/presentation of EEB2:](#)**

Due to the rules concerning limited access to the Woluwe site which is overcrowded, the School Management of EEB2 does not organise open days or individual visits for potential new parents.

However, you can watch the webinars/videos (virtual visits) of the two sites available on the school website [www.eeb2.eu](http://www.eeb2.eu) under "Enrolments - Information sessions".

In addition, parents who would like pedagogical information are invited to refer to the School's website [www.eeb2.eu](http://www.eeb2.eu) and/or to directly contact:

- Mr Noel ROWLAND *for the nursery and primary cycles at Evere site:*  
[EVE-ASSISTANT-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu](mailto:EVE-ASSISTANT-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu)
- Mr Dré VAN GEEL *for the nursery and primary cycles at Woluwe site:*  
[WOL-ASSISTANT-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu](mailto:WOL-ASSISTANT-DEPUTY-DIRECTOR-NURSERY-AND-PRIMARY-CYCLE@eursc.eu)
- the coordinator *for the secondary cycle:*
  - S1 - S4 Mr Antonio Fabio RUSSO, [antonio.russo@eursc.eu](mailto:antonio.russo@eursc.eu)
  - S5 - S7 Mr Jeff PEDLEY, [jeff.pedley@eursc.eu](mailto:jeff.pedley@eursc.eu)

### **Enrolment procedure:**

available on the European Schools' website [www.eursc.eu](http://www.eursc.eu) under "European Schools - Enrolments in the European Schools – Policy on enrolment in the Brussels European Schools – 2024-2025 Enrolment Policy".

The applications for enrolment or transfer, accompanied by all the required documents (see list of documents in Annex V of the Enrolment Policy) in the form of PDF files, must be submitted **online via the Enrolment Portal** and **within the required deadlines**.

The online procedure is organised **in two steps**:

1. Eligibility request via the enrolments portal to access the online application form.
2. **Then** submission of the enrolment or transfer application once access to the portal has been granted.

**As from 8 January 2024, the link to the enrolment or transfer application will be available on the intranets of the European institutions**, as well as from the enrolments secretariats of the Brussels school/site corresponding to the first preference.

For EEB2, please contact:

- Evere site - [EVE-ENROLMENTS@eursc.eu](mailto:EVE-ENROLMENTS@eursc.eu) - Mrs Donata VILARDI, tel. + 32 2 237 03 21
- Woluwe site - [WOL-ENROLMENTS@eursc.eu](mailto:WOL-ENROLMENTS@eursc.eu) - Mrs Isabelle SOEFFERS, tel. + 32 2 774 22 58

Kamila MALIK,  
Director