



Schola Europaea

EEB2

Privacy statement for Management of the Pedagogical Network IT accounts

1. Description and purpose of the processing operation

An IT account for the Pedagogical Network is provided to each pupil and teacher. A username and password for this Pedagogical Network is provided to each user, which enables the user to access all devices on the Network. (Teachers can also access the EEB2 extranet with this account; see privacy statement for extranet for further details.)

Trainees in the IT Department receive an administrator account for the duration of their internship.

Log files are kept to monitor the access by all users.

2. Legal basis for the processing

The legal basis for this processing operation is Article 6 paragraph 1(e) (Necessary for performance of task carried out in the public interest or in controller's official authority).

3. Categories of personal data collected

In order to carry out this processing operation, EEB2 collects the following categories of personal data: name, surname, school email address, student ID number, class. The input for creating these accounts (placed in a database called Active Directory) is provided by the school management system (SMS).

4. Who has access to your personal data and to whom is it disclosed?

EEB2 staff responsible for carrying out this processing operation has access to your personal data.

5. How do we protect and safeguard your personal data?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, physical security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

6. How long do we keep your personal data?

Your personal data may be retained by EEB2 for the duration of the teacher's or pupil's presence at EEB2.

7. What are your rights and how can you exercise them?

You have the right to request access to your personal data, rectification or erasure of the data, or restriction of the processing of your data. You have the right to object to the processing of your data as well as the right to data portability. If the legal basis for processing is your consent, you have the right

to withdraw your consent at any time. (The withdrawal of consent will not affect the lawfulness of the processing before the consent was withdrawn.) Any request to exercise one of these rights should be directed to the Controller (WOL-DP-CONTROLLER@eursc.eu).

You may contact the data protection officer (WOL-DPO-CORRESPONDENT@eursc.eu) with regard to all issues related to processing of your personal data and the exercise of your rights under Regulation (EU) 2016/679 or relevant Belgian national law.

8. Right of recourse

You have the right to have recourse to the Belgian Data Protection Authority (<https://www.autoriteprotectiondonnees.be/introduire-une-requ%C3%AAteune-plainte>) if you consider that your rights under Regulation (EU) 2016/679 or relevant Belgian national law have been infringed as a result of the processing of your personal data by EEB2.